



**THE CANADIAN
BAR ASSOCIATION**
Saskatchewan Branch

Canadian Bar Association, Saskatchewan BRANCH BYLAWS

AMENDED June 17, 2010

Canadian Bar Association, Saskatchewan Branch

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DEFINITIONS

1. In these Bylaws:
 - (1) “Association” means the Canadian Bar Association;
 - (2) “Branch” means the Saskatchewan Branch of the Association;
 - (3) “Chapter” means a chapter of any Conference whose organization in Saskatchewan has been approved by Council;
 - (4) “Conference” means any conference organized by and whose bylaws have been approved by either the Association or the Council;
 - (5) “Council” means the Branch Council;
 - (6) “National Council” means the Council of the Association;
 - (7) “President” means the President of the Branch unless the contrary is indicated;
 - (8) “National President” means President of the Association.

MEMBERSHIP

2. The membership of the Branch consists of:
 - (1) all members of the Association who are in good standing with the Association and who are resident in Saskatchewan; and
 - (2) any person who, by a resolution of the Council, is admitted to honorary membership in the Branch.

OBJECTIVES AND POWERS

3. The objects of the Branch are and it has the power to:
 - (1) participate in and promote law reform;
 - (2) develop, promote and participate in programs and activities engendering knowledge and appreciation of the law and the legal profession by members of the general public;

- (3) generally to advance the objects of the Association within Saskatchewan, namely to:
 - (a) advance the science of jurisprudence;
 - (b) promote the administration of justice and uniformity of legislation throughout Canada so far as is consistent with the preservation of the basic systems of law in the respective provinces;
 - (c) uphold the honour of the profession of the law, foster harmonious relations and co-operation among the incorporated law societies, barristers' societies and general corporations of the Bars of the several provinces and cordial intercourse among the members of the Association;
 - (d) encourage a high standard of legal education, training and ethics and generally to do all further or other lawful acts and things touching these premises; and
- (4) enter into arrangements with the Law Society of Saskatchewan for the assumption by the Branch of any of the Law Society's non-statutory functions that may be appropriate.

OFFICERS

4.
 - (1) The Officers of the Branch are as follows:
 - (a) the President;
 - (b) the Vice-President;
 - (c) the Treasurer;
 - (d) the Immediate Past President;
 - (2) The President, Vice-President and Treasurer are to be elected by the procedure established under Bylaw 14.

DUTIES OF THE OFFICERS

5.

- (1) The President shall:
 - (a) preside at general meetings of the Branch, at meetings of the Council and at meetings of the Executive Committee and shall submit a written report in respect of the work of the Branch at the Annual Meeting of the Branch and the Annual Meeting of the Association.
 - (b) assist the National President in carrying on the administration of the Association within Saskatchewan and shall devote particular attention to the advancement of the Association in Saskatchewan;
 - (c) with respect to matters within Saskatchewan, have the same rights and perform the same duties as the National President as set out in Section 29 of Bylaw Number 1 of the Association;
 - (d) sit as a member of the Board of Directors of the Association. For the purposes of attending meetings of the Board of Directors the President may designate the Vice-President or an alternate as approved by the Executive Committee in the event the President is unable to attend; and
 - (e) if necessary, appoint members of Council as alternate members for the purpose of attending any meeting of the Association.
- (2) The Vice-President shall:
 - (a) assist the President in carrying on the administration of the Branch;
 - (b) in the absence of the President, preside at meetings and exercise the President's rights and perform his/her duties;
 - (c) where no coordinator of section activities has been appointed by the Branch, be responsible for the coordination of the activities of the sections established within Saskatchewan; and
 - (d) sit as a voting member of National Council.

- (3) The Treasurer shall:
 - (a) have charge of the finances of the Branch;
 - (b) carry on the general banking business of the Branch;
 - (c) prepare an annual budget for submission to Council for approval;
 - (d) ensure that monthly financial statements are circulated to members of the Executive Committee;
 - (e) ensure that quarterly financial statements are circulated to Council; and
 - (f) sit as a voting member of National Council.
- (4) The Immediate Past President shall:
 - (a) Chair the Nominating Committee;
 - (b) Sit as a voting member of National Council;
 - (c) Sit as a member of the Awards Committee; and
 - (d) Chair the QC Committee and serve as the Branch Representative on the Provincial QC Committee.

EXECUTIVE COMMITTEE

6.
 - (1) The Executive Committee of the Branch shall consist of:
 - (a) the Officers of the Branch;
 - (b) the Chairs of the Branch Communications Committee, Professional Development Committee, Legislation and Law Reform Committee, Membership Committee and Professional Image Committee;
 - (c) the Executive Director, who shall be a non-voting member; and

- (d) any others that may be considered necessary by the Council.

DUTIES OF THE EXECUTIVE COMMITTEE

7.

- (1) Executive Committee of the Branch shall advise and assist the President in performing the duties of that office and, between meetings of the Council, shall have all the powers of the Council, except the power to pass bylaws.
- (2) The Executive Committee may appoint candidates as:
 - (a) an Executive Director, who is the Chief Administrative Officer of the Branch;
 - (b) Branch representatives for the Canadian Bar Insurance Association;
 - (c) Branch section chairs;
 - (d) Branch Mid-Winter Meeting Chair; and
 - (e) any other committee of the Branch or of the Association not otherwise provided for in these Bylaws or the Bylaws of the Association.
- (3) Members of the Executive Committee shall report to each meeting of the Council;
- (4) In the absence of the Executive Director, the Executive Committee may designate an Officer of the Branch to perform the Executive Director's duties;
- (5) The Executive Committee shall prescribe the duties and responsibilities of the Executive Director.
- (6) The Executive Committee shall fill a vacancy occurring during a term of office in the position of the President and/or Vice-President;
- (7) The quorum necessary for the transaction of the business of the Executive Committee is a majority.

COUNCIL

8. The Council consists of any of the following persons **who are resident in Saskatchewan**:
 - (1) members of the Executive Committee;
 - (2) ex-officio and appointed members of National Council;
 - (3) Elected Members of Council as provided by Bylaw 16(1);
 - (4) Branch Section and Chapter Chairs;
 - (5) Chairs of Sections, Conferences, Standing and Special committees of the Association;
 - (6) the Editor of the Canadian Bar Review;
 - (7) all Past Presidents of the Branch;
 - (8) all Past Presidents of the Association;
 - (9) the Presidents, or any other student representatives as the Branch may decide, from the Law Students Association and the Aboriginal Law Students Association, of the University of Saskatchewan;
 - (10) the president and executive director or such other representative as appointed by and on behalf of the Law Society of Saskatchewan, the Public Legal Education Association of Saskatchewan, the Law Foundation of Saskatchewan and the Law Reform Commission of Saskatchewan;
 - (11) the Dean of the College of Law of the University of Saskatchewan;
 - (12) any other members of the Association that the Council of the Branch may, by resolution, appoint.
9. All members of Council, that are members of the Association, shall have the right to vote.

DUTIES OF COUNCIL

- 10.
- (1) The Council shall carry on the work of the Association and the Branch. Council shall advance its objects in Saskatchewan according to the Bylaws and the Act of Incorporation of the Association and its Bylaws and Regulations.
 - (2) The Council shall have the same powers as the National Council with respect to purely provincial affairs of the Association within Saskatchewan, unless otherwise directed by the National Council.
 - (3) In the event of a vacancy occurring in the Treasurer position during a term of office, the Council, with the assistance of the Nominating Committee, shall fill such vacancy until such time as an election is held by the procedure established under Bylaws 14 and 15.

MEETINGS OF COUNCIL

- 11.
- (1) The Council shall meet at least four (4) times a year, at dates, times and places selected by the Executive Committee.
 - (2) Quorum for the Council shall be ten (10) voting members of Council of whom not less than three (3) shall be members of the Executive Committee.
 - (3) The Executive Director shall give, or cause to be given, to each member of the Council not less than one (1) week's notice of a meeting of the Council.
 - (4) Notice of a meeting may be provided by any announcement printed or otherwise published and distributed to members of the Branch.

NOMINATING COMMITTEE

- 12.
- (1) The Nominating Committee shall consist of:
 - (a) the President;

- (b) the Immediate Past-President;
 - (c) the Past Past-President; and
 - (d) two (2) members of Council as selected by the Council at its first meeting following September 1 of each year.
- (2) The Immediate Past-President shall be Chair of the Nominating Committee.

DUTIES OF THE NOMINATING COMMITTEE

13.

- (1) The Nominating Committee shall present names of candidates for:
 - (a) vacancies occurring during the term of appointed or elected positions of the Branch other than the Officers of the Branch;
 - (b) members of standing committees of the Association;
 - (c) members of standing and special committees of the Branch;
 - (d) members of the Courts to serve as the Judicial Representatives on Council, that being one judge from each of the Court of Appeal, the Court of Queen's Bench and the Provincial Court of Saskatchewan
- (2) The Nominating Committee shall submit to the Executive Director not less than forty-five (45) days before the day fixed for the Annual Meeting of the Branch, a report setting out the names of those nominated by the Committee for election to the positions outlined in Bylaw13(1)(c) and (d), which shall be submitted to the Annual Meeting for approval, and if members at the Annual Meeting so desire, they may nominate other candidates, and if other candidates are nominated, an election shall be held according to the procedure established at the Annual Meeting.
- (3) The Nominating Committee shall submit to Council for approval, a report setting out the names of those nominated by the Committee to fill the vacancies described in Bylaw13(1)(a), and if Council so desires, members of Council may nominate other candidates, in which case an election shall be held according to the procedure established by Council.

NOMINATION AND ELECTION PROCEDURE

14.

- (1) Any member of the Association in good standing and resident in Saskatchewan who is a member of Council, or who has been a member of Council at any time during the preceding four (4) years, may file with the Branch Office a Memorandum of Nomination for the office of Treasurer on or before April 1st in each year, provided the Memorandum is accompanied by the consent of such member in writing and the written endorsement of three (3) members of Council.
- (2)
 - (a) If there shall be only one (1) such nomination so filed for the office of Treasurer, the person so nominated shall be declared elected Treasurer by the Returning Officer.
 - (b) In the event that there be no nomination for Treasurer filed by April 1st, the Nominating Committee shall nominate at least one (1) nominee for Treasurer before the next meeting of Council, and shall announce the name of such nominee to Council, and if there be but one (1), such nominee shall be declared elected by the Returning Officer. If the Nominating Committee puts forth the name of more than one (1) nominee for Treasurer, all other provisions for the election of the Treasurer shall thereupon apply mutatis mutandis. In selecting such nominee or nominees, pursuant to this paragraph, the Nominating Committee shall determine its own procedure in all respects.
 - (c) If there shall be more than one (1) nomination for the office of Treasurer, there shall be an election for the office of Treasurer conducted as hereinafter provided.

15.

- (1) The Branch Executive Director shall be the Returning Officer. The Returning Officer shall rule with respect to all questions relating to the procedures described herein. The Returning Officer may seek the advice of the Executive Committee and Council, but the Returning Officer's ruling shall be final.
- (2) Should an election be required, the Returning Officer shall conduct the election as follows:

- (a) The Returning Officer shall forward a publication of Notice of all nominations for Treasurer to all members of the Branch;
- (b) The President shall, if possible, make arrangements for each nominee to address the Council at a Council meeting prior to May 15th;
- (c) The Returning Officer shall cause a ballot for the office of Treasurer to be prepared and sent to all members of the Branch along with the notice of the Annual Meeting of the Branch;
- (d) A Notice accompanying the ballot shall specify the last date for return of the ballots to the Branch Office, which date shall be twenty (20) days following the date of sending of the Notice of Nominations;
- (e) The ballot to be prepared and sent in accordance with Bylaw 15(2)(c) shall direct the elector to indicate his/her choices among the candidates where there are more than two (2), preferentially by marking the numeral (1) for the first choice, the numeral (2) for the second choice and so forth. Failure to indicate a preference for each candidate upon a ballot shall not by itself invalidate the ballot;
- (f) The procedure to be followed in all respects in counting the ballots shall be as follows:
 - (i) Where there are only two (2) candidates, the candidate with the greater number of votes is elected;
 - (ii) Where there are more than two (2) candidates, the ballots shall be sorted having regard to the first choices of the electors. If a candidate has more than one-half of the first choices, the candidate is elected;
 - (iii) Where there are more than two (2) candidates, and no candidate has more than one-half of the first choices, the candidate with the least number of first choices shall be eliminated, and the second choices on those ballots in the candidate's favour shall be regarded, and such ballots shall be redistributed accordingly. If as

a result one (1) candidate now has more than one-half of ballots so recounted, the candidate is elected;

- (iv) Where there are more than two (2) candidates, and no candidate has more than one-half of the ballots recounted after the elimination of a candidate, the candidate with the least number of votes on the recount shall be eliminated, and the second choices on those ballots in the candidate's favour shall be regarded, and such ballots shall be redistributed accordingly. If as a result one (1) candidate now has more than one-half of ballots so recounted, the candidate is elected;
 - (v) The procedure shall be continued until a candidate has, upon a recount, more than one-half of the ballots counted on the recount;
 - (vi) Upon a second or subsequent elimination, regard shall be had to that choice on each ballot, having the highest priority and which is cast in favour of a candidate who has not been eliminated;
 - (vii) In the event of any tie vote, the President shall cast the deciding vote.
- (3) Each year the Vice-President shall advance to the position of President and the Treasurer shall advance to the position of Vice-President.
- (4) Should a member of the Executive Committee be unable or unwilling to continue in an office, such office shall be filled as follows:
- (a) a vacancy in the office of President shall be filled by the Vice-President;
 - (b) a vacancy in the office of Vice-President shall be filled by the Treasurer;
 - (c) a vacancy in the office of Treasurer shall be filled in accordance with Bylaw 15(6);

- (d) a vacancy in the office of Executive Director shall be filled by the Executive Committee; and
 - (e) a vacancy in any other position on the Executive Committee shall be filled by appointment by the Nominating Committee.
- (5) The term of office of;
- (a) the President, Vice-President or Treasurer of the Branch shall be one (1) annual period respectively; and
 - (b) the term of office of all other members of the Executive Committee, except the Executive Director, shall be two (2) annual periods.
- (6) The election procedure set out in Bylaw 14(1), (2) and 15(1), (2) shall apply *mutatis mutandis* in the event of a vacancy occurring in the position of Treasurer during term of office pursuant to Bylaw 10(3) with the following exceptions:
- (a) The words “April 1st in each year” in Bylaw 14(1) and “April 1st” in Bylaw 14(2)(b) shall read “the date fixed by the Returning Officer”;
 - (b) Bylaw 15(2)(b) shall not apply.

ELECTED MEMBERS OF COUNCIL

16.

- (1) The province shall be divided into six (6) electoral districts, referred to as Northeast, Northwest, Southeast, Southwest, Regina and Saskatoon which districts are geographically defined on the electoral map contained in Appendix A. Elected Members of Council shall be elected from each electoral district as follows:
- (a) Two (2) members representing the Northeast Electoral District;
 - (b) Two (2) members representing the Northwest Electoral District;
 - (c) Two (2) members representing the Southeast Electoral District;

- (d) Two (2) members representing the Southwest Electoral District;
 - (e) Six (6) members representing the Regina Electoral District;
 - (f) Six (6) members representing the Saskatoon Electoral District.
- (2) To stand for nomination as an Elected Member of Council from an electoral district, the nominee must be a member of the Association resident in the electoral district for which nomination is being sought.
- (3) Elected Members of Council shall be elected by the procedure established under Bylaws 14 and 15, with such modifications, as Council considers necessary to give effect to this Bylaw 16.
- (4) The elected term of office for each Elected Member of Council shall be two (2) annual periods.
- (5) Vacancies occurring during the term of office of an Elected Member of Council, or, before the term of office has commenced, shall be filled by appointment by the Nominating Committee.
- (6) Elected Members of Council shall also be members of National Council, subject to the following:
- (a) The Immediate Past President, the Treasurer and the Membership Chair shall sit as voting members of National Council;
 - (b) The Executive Committee shall otherwise determine which of the Elected Members of Council will be designated as voting and non-voting members of National Council;
 - (c) The number of voting members of National Council from the Branch shall be determined in accordance with Association Bylaw 1(73)(1); and
 - (d) The number of non-voting members of National Council from the Branch shall be determined in accordance with Association Bylaw 1(73)(2).

- (7) The Branch shall advise the Executive Director of the Association of the Elected Members of Council, including voting status, prior to the end of the Annual Meeting of the Association.

SECTIONS

17.

- (1) Pursuant to Bylaw Number 1 of the Association, Branch sections are to be organized and continued for each of the sections authorized by Bylaw Number 1 of the Association, unless Council decides that any Branch section should not be organized or continued, in which case, the Executive Director of the Branch shall notify the Executive Director of the Association and the National Section Chair.
- (2) Branch sections are to be styled by the section name and the name of the province, as for example, the “Administrative Law Section in Saskatchewan”.
- (3) Council may permit the operation in Saskatchewan of more than one (1) section of a National section, in which case each section is to be styled by the section name and a description of that portion of Saskatchewan in which its activities are carried on, for example, the “Administrative Law Section in Southern Saskatchewan” or the “Administrative Law Section in Northern Saskatchewan”.
- (4) The Executive Committee shall appoint the Chair of each section prior to June 30th preceding the commencement of the term for which the appointment is made.
- (5) The Executive Director shall, no later than July 15th in the same calendar year as the year in which an appointment is made pursuant to subsection (1), notify the Chair of the National Section and the Executive Director of the Association of the name and address of the Chair of each of the Branch sections.
- (6) The Executive Committee shall fill the office of the Chair or any other office of a Branch section that becomes vacant within one (1) month, failing which the vacancy may be filled by the remaining officers of the section.
- (7) It is the responsibility of the Vice-President to ascertain from the Chair of each section prior to June 30th, the chair’s proposals for the work of the section during the next year.

- (8) It is the duty of each section Chair, not later than April 30th, to notify the Executive Director of the name of the person recommended by the section to be its next Chair.
- (9) Each section shall have a minute book in which it shall keep a record of all its proceedings, together with papers prepared or delivered by or to its members.
- (10) It is the duty of the Chair of the section to deliver the minute book to his or her successor immediately following his/her appointment, and to notify the Executive Director that this has been done.
- (11) While the nature and requirements of each section may require special consideration, it is desirable that section membership be encouraged amongst all members of the Branch, and to this end officers of the section should not be drawn exclusively from Regina and Saskatoon, but should be distributed as widely as possible throughout Saskatchewan.
- (12) Sections may be organized in various centers when the work of the Association can best be served by doing so.
- (13) Each section may elect a vice-chair, a secretary, a Legislation and Law Reform representative and any other officers that it may consider appropriate.
- (14) Any member in good standing of the Association may become a member of a section, excepting those sections where additional requirements are imposed for membership in the section.
- (15) Each section shall meet at the call of the Chair of the section.
- (16) Council or the Executive Committee may refer to any section matters in respect of which it is desired that the section shall make inquiry and report.
- (17) Each section shall submit a written annual report, to the Branch Office prior to the Annual Meeting of the Branch, outlining the activities of the section and covering the work done from the date of the preceding Annual Meeting of the Association up to the date of the report, and a copy of it shall be sent to the National Chair of the section.

- (18) Each section shall report, as required, to the Executive Committee and Council.
- (19) Each section shall be represented at each meeting of the Branch and shall endeavour to have representation at the Annual Meeting of the Association.
- (20) The President and the Vice-President are ex-officio members of all Branch sections.
- (21) In the event more than one (1) section of a National section is authorized by the Council, these Bylaws apply *mutatis mutandis* to each such section.

CHAPTERS

18.

- (1) The Council may approve the organization of a Chapter or Branch Conference or the continuance of a Section as a Chapter or Branch Conference, each of which shall be styled by the designation of its bylaws or regulations.
- (2) Each Chapter or Branch Conference shall operate under both its bylaws and regulations and these Bylaws.
- (3) Bylaw 17 shall apply *mutatis mutandis* to each Chapter and Branch Conference.

SPECIAL COMMITTEES

19. The Council:

- (1) may appoint any special committees that are necessary or desirable and may disband any special committee it has appointed;
- (2) shall appoint a Chair for each special committee established;
- (3) may fill any vacancies on any special committee as they occur; and
- (4) by resolution, may delegate any authority granted pursuant to clauses (1), (2), and (3) to the Executive Committee or the Chair of the special committee.

TERMS OF OFFICE

20.

- (1) In these Bylaws, “annual period” means the period from the end of one Annual Meeting of the Association until the end of the next Annual Meeting of the Association.
- (2) Unless otherwise provided, every appointment or election to an office or body is for the term of the annual period.
- (3) Chairs of special or standing committees shall hold office for the period specified in their appointment.
- (4) Elected Members of Council who are members of the Association in good standing and resident in Saskatchewan are eligible for re-election.
- (5) Chairs of a section shall not hold office for more than two (2) consecutive annual periods, unless the Executive Committee approves otherwise.

FINANCE

21.

- (1) The Treasurer, in consultation with the Executive Committee, shall prepare a budget annually for submission to the Council and, once approved by the Council, a copy of the budget is to be filed with the Executive Director of the Association in accordance with the regulations of the Association.
- (2) All requests for funding that require an amendment to the Budget as approved, shall be forwarded in writing to the Treasurer not later than two (2) weeks prior to the date upon which Council will consider the request. Such notice shall be deemed to have been waived if the amended budget is approved by special resolution (two-thirds majority) of Council.
- (3) The Treasurer shall, prior to any decision by Council on an amendment to the Budget, report to Council with respect to the effect of the request upon the financial position of the Branch.
- (4) The Treasurer shall arrange that all moneys received by the Branch are deposited in an account in the name of the Branch in a

Canadian chartered bank, a credit union or a trust company, and shall make all disbursements from that account.

- (5) Any two of the Immediate Past President, President, Vice-President, Treasurer, and Executive Director shall sign and endorse all cheques, drafts and other negotiable instruments on behalf of the Branch or for deposit in the bank account of the Branch.
- (6) The fiscal year of the Branch is the same as the fiscal year of the Association.
- (7) An operating reserve, held separate from general reserves, shall be established and maintained at a level not less than six (6) month's budgeted expenditures, as calculated in accordance with the budget of the current year.
- (8) There shall be no encroachment upon the capital of the operating reserve unless approved by special resolution of the Executive Committee and Council.
- (9) The Treasurer shall ensure that monthly financial statements are circulated to members of the Executive Committee.
- (10) The Treasurer shall ensure that quarterly financial statements are circulated to Council.

MEETINGS OF THE BRANCH

22.

- (1) The Branch may meet annually at the time and place of the Annual Meeting of the Association and shall meet at least once annually at any time and place that the Executive may select, which latter meeting is referred to as the "Annual Meeting of the Branch".
- (2) Special meetings of the Branch may be called at any time and place that the Executive Committee may decide.
- (3) The Executive Director shall give, or cause to be given, to each member of the Branch no less than fourteen (14) days notice of a meeting of the Branch, excepting the Annual Meeting of the Branch for which at least twenty-five (25) days notice shall be given.

- (4) The announcement of a meeting of the Branch in the program or agenda printed or otherwise published and distributed to the members of the Branch in connection with any meeting of the Association or of the Branch is deemed to be compliance with subsection (3).
- (5) Upon written requisition of at least five percent (5%) of the membership of the Branch specifying the intended purpose of the meeting, the Executive Committee shall call a special meeting of the Branch at the earliest practical time.
- (6) The quorum of any session of an Annual Meeting or special meeting of the Branch is the lesser of twenty-five (25) members or five percent (5%) of the membership.
- (7) The Executive Committee shall make arrangements for the Annual Meeting of the Branch and shall prepare the program and may appoint a committee to assist in the arrangements and program.
- (8) The usual rules of order at public meetings govern at all meetings of the Branch.

STATEMENTS AND SUBMISSIONS

23.

- (1) All statements and submissions made by any member of any section or group of members of the Branch to any person or persons which purport to be made on behalf of the Branch or any of its sections or committees, must have the prior consent of the Executive Committee, except for statements or submissions made in the following circumstances:
 - (a) statements and submissions made by any Branch section or committee of the Branch to its National Section Chair or National Committee Chair of the Association;
 - (b) statements and submissions made by any Branch section or committee only to the Executive Committee of the Branch;
 - (c) all statements and submissions made by any Branch section or committee to the general membership at any meeting of the Branch; or

- (d) statements and submissions made and approved in accordance with Bylaw Number 1 of the Association.
- (2) If the matter is of so urgent or routine a nature that, in the opinion of the President, the preceding subsection cannot or need not be followed, then the consent of the Branch may be given by the President or Vice-President, provided that where such statements and submissions, other than those provided for in subsection (1), purport to be made by a section on a matter under study by sections in more than one (1) province, or on a matter of concern to more than one (1) province, the Executive Committee shall, prior to consenting to the making of the statement, consult with the National Chair of the section or sections concerned.
- (3) Where statements or submissions are made on behalf of a section or a committee of the Branch, the statement or submission must, to the satisfaction of the President or Vice-President, represent the views of a majority of members of the section or committee of the Branch, and the statement or submission shall clearly state that it represents the views of the particular group on whose behalf the statement or submission is made.

AMENDMENT TO BYLAWS

24.

- (1) The Bylaws of the Branch may be adopted, amended or rescinded at a meeting of the Branch, if notice of any such proposed adoption, amendment or rescission is given in writing signed by ten (10) members and mailed to the Executive Director not less than forty (40) days before the meeting.
- (2) Upon receipt of a notice described in subsection (1), the Executive Director shall, not less than twenty-five (25) days before the meeting, give notice in writing to the members of the proposed adoption, amendment or rescission in the notice calling the meeting.
- (3) The Bylaws of the Branch may be adopted, amended or rescinded at a special meeting of the Branch requisitioned in writing by at least five percent (5%) of the membership of the Branch pursuant to subsection 22(5) if the proposed adoption, amendment or rescission, signed by the same five percent (5%) of the membership of the Branch, accompanies the requisition.

- (4) No notice of any proposed adoption, amendment or rescission recommended by Council or the Executive Committee is required unless the proposed adoption, amendment or rescission is to be dealt with at a special meeting of the Branch called pursuant to subsection 22(5), in which case the Executive Director shall give notice of the proposed adoption, amendment or rescission in the notice calling the meeting.
- 25.
- (1) Council may adopt, amend or rescind any bylaws that it may see fit for the proper administration of the affairs of the Branch, and any such adoptions, amendments or rescissions shall continue in force until approved at the next Annual Meeting of the Branch.
 - (2) Notice of any adoption, amendment or rescission of bylaws passed by the Council is to be given with the notice calling the next Annual Meeting of the Branch.
26. A copy of the Branch Bylaws and all amendments passed by the Branch shall be sent, not later than fourteen (14) days thereafter, to the Executive Director of the Association.

CONFLICT OF BYLAWS

27. The Bylaws of the Association are the Bylaws of the Branch, except insofar as the Bylaws of the Association are inconsistent with these Bylaws, and except as provided in subsection 18(2) hereof.

APPENDIX "A" - ELECTORAL DISTRICTS

